



# Chicago Section IFT the First Section



## Chicago Section IFT Executive Committee Meeting Minutes

Monday, September 10<sup>th</sup>, 2012

Place: Rosewood Restaurant & Banquets, Rosemont, IL

Time: 4:00 PM

**Attending Officers:** Uwe Nienaber, John Chambers, Sanford Wolgel, Vijay Arora

**Executive Committee:** Laura Colby, Laura Gray, Ann Johnson, Tim Stubbs, Mike Carson, Bill Becht, Manoj Shah

**Committee Chairs:** Dean Duxbury, Jerry Bard, Jim Anderson, Keith Schaffer, Thomas Gush

**Guests:** David LeVally, John Ruff, Dan Best

**Staff:** Marty Roth

**Call to order:** Meeting called to order at 4:03 PM

Vijay Arora

**Pass of the gavel**

Uwe Nienaber, Vijay Arora

**Approval of Previous Minutes**

Sanford Wolgel

Motion was seconded and carried.

### Treasurer's Report

John Smith

Report Submitted.

Investment accounts have surplus. By-laws do not limit investment options for these funds. Investment ideas were discussed, including AAA corporate bond funds. The investment account's name may have to be carefully worded to conform to IRS regulations. Manoj Shah has volunteered to work with Treasurer to develop a proposal for EXOM consideration. Manoj Shah also volunteered to run for Treasurer because John Smith's term is expiring. This will facilitate Manoj's orientation to the position.

### Top-of-the-Agenda Business

Vijay Arora

2012-2013 Budget - Vote for Approval

Report Submitted. Motion to approve seconded and carried with the following changes:

Marketing – increase to \$3,000

New Professionals – increase to \$2,500

The following budget items were clarified:

Tanner – budget covers travel, honorarium and AV; food and venue expenses are covered by House.

Committee should determine if incremental funding is needed for international speakers.

Program – budget covers speakers' expenses and travel for monthly dinner meetings

House – budget covers their expenses such as tastings

A revised FY 2012/2013 budget was submitted that does not include transfers between accounts (see attached spreadsheet).

### CSIFT Business Office (IAMI) Report

Lynnda Nelson/Marty Roth

Report submitted.

Motion to approve report seconded and carried with the following clarifications:

Audit dates should be FY 2009/10 and 2010/11 not 2011/12 as shown on report.

### Tax Return – 2010-2011

John Smith

IRS sent a bill for \$361.03. Picker will pay this - they missed the extension filing date because they were concentrating on the audit.



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## Committee Reports

### **Auditing Committee**

Report in progress, will be submitted Sept. 14<sup>th</sup>.

Thomas Gush

### **Awards/Nominating Committee**

No report

Uwe Nienaber

### **Finance Committee:**

No report

Luci Landberg Maass

### **Golf Outing Committee**

Golf outing had 264 golfers, highest attendance ever and \$10,000 profit. Outstanding venue is key driver. Trying to go back to Cog Hill again next year

Mike Hosler/John Fenstermacher

### **Historian**

No report

Dean Duxbury

### **Hospitality/ Student Night**

Held kick-off meeting. Goals are to increase student involvement and build relationships with universities, especially Purdue. Working with other committees on these goals, e.g., Minuteman committee reaching out to Purdue. Dominican University wants to be more involved, although not yet accredited by IFT. Manoj Shah volunteered to help them with IFT accreditation process.

Keith Schafer

### **Host Section Activities**

No report

Linda Perucca / Pat Sullivan

### **House**

Working with AACT on joint meeting to be held at Waterford banquet center. Issue - How to get more AACT people at CSIFT meetings? One idea is to find a dinner speaker of interest to AACT. Next month's meeting at Maggiano's in Skokie.

Matt Hutchinson

### **Long Range Planning**

Committee members are in direct contact with chairs of marketing, program, membership and prof. development committees to work on goals for long-range plan.

Jerry Bard

### **Marketing (CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website)**

Bill Becht

Committee work plan in progress. Denise Michalik volunteered to be newsletter editor. She is also going to help with CFAR and website, replacing Nate Matusheski. Need help with sponsorship committee. Collaborating with Suppliers' Night committee on finding "master" sponsors - targeting major companies.

### **Membership Committee**

Transitioning from John Schuette and planning committee meetings.

Laura Colby

### **New Professionals Committee**

Have tentative dates for all events. Increasing use of Facebook for marketing. Collaborating with Student Night committee to seed students into New Professionals events.

Mike Carson



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## Professional Development (Career Guidance and Continuing Education / Employment / Members in Transition / Technical Programs)

Sanford Wolgel

Report submitted. Held kick-off conference call, will present Work Plan at October EXCOM meeting.

### Program

John Chambers

Next three months are set. Working on next year.

### Scholarship

John Budin

No report.

### Suppliers' Night

Jim Anderson

494 booths sold, 41 remaining. Logo was prepared for 50<sup>th</sup> anniversary recognition, and commemorative brochure is being developed. Detailed report will be submitted next month.

### Tanner Committee Report

Zuoxing Zheng

No report.

### New Business

None

**Motion: To adjourn meeting at 5:04 PM – Motion was seconded and carried.**

**Submitted by: Sanford Wolgel CSIFT Secretary**